

NOCCA
Board of Directors
March 15, 2022 - 5:00 pm
Virtual Board Meeting
[Public Link](https://nocca.zoom.us/j/91875806893)
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Agenda

- I. Call to Order
- II. Roll Call
- III. NOCCA Staff Presentation - Posse Award Winners (Ms. Lara Naughton)
- IV. Approval of Board Minutes - January 11, 2022 - **Action**
- V. NOCCA Board Chair
 - a. President/CEO Search Personnel Committee Update
 - b. Other
- VI. NOCCA Arts and Academics Update (Ms. Kesha McKey and Dr. Kit Nelson)
 - a. Handbook Update re Credit Recovery - **Action**
 - b. Spring Performance Schedule
 - c. Other
- VII. Student Services (Mr. Blake Coheley)
 - a. Audition Results
 - b. Lottery Procedure
 - c. Graduation/Celebration Plan
 - d. Summer Instruction
 - e. Other
- VIII. Finance (Ms. Lotte Delaney)
 - a. FY 23 Budget Update
 - b. FEMA/Insurance Status (Ida)
 - c. Other
- IX. NOCCA Foundation
 - a. Report
- X. NOCCA Interim President/CEO (Mr. Silas Cooper)
- XI. Remarks/Other Business
- XII. Public Comment
- XIII. Adjourn

[Louisiana Boards & Commissions Website](https://www.louisianaboards.com)

Upcoming Board Meetings all Tuesday @ 5:00 **April 12th, June 14th**

NOCCA
Board of Directors Virtual Meeting
Tuesday, January 11, 2022

MINUTES

PRESENT:

Mr. Buddy Boe
Ms. Leslie Bouie
Ms. Anne Candies
Mr. Wood Delahoussaye
Ms. Janice R. Manuel
Ms. Beth Scioneaux
Mr. Gary Solomon
Mr. Jefferson Turner
Mr. Carlos Zervigon

EXCUSED:

Mr. James Carter
Dr. Rachel T. Davis-Haley
Ms. Judy Reese Morse
Mr. Christian Rhodes

EX-OFFICIO:

Mr. Silas Cooper

COUNSEL:

Mr. Mark Beebe

CALL TO ORDER

Board President, Mr. Buddy Boe, called the meeting to order at 5:00 p.m.

ROLL CALL

The roll was taken. There were nine of thirteen members present. Quorum was present.

NOCCA EVENT

Mr. Silas Cooper, NOCCA President/CEO, and Mr. Brian Hammell, NOCCA Director of Communications, reported on the Homer Plessy Pardoning Event on NOCCA's campus. Working closely with Governor John Bel Edwards' office, NOCCA hosted the event in the courtyard of NOCCA, the site where the train ticket for Homer Plessy's short, historic ride took place. This train ride and subsequent arrest resulted in the Plessy vs. Ferguson verdict which paved the way for decades of legal separate but equal policies and practices. NOCCA was proud to witness and honor Homer Plessy's pardon with descendants of those personally affected, dignitaries and proud observers.

APPROVAL OF MINUTES

Ms. Leslie Bouie moved to approve the minutes in globo of the NOCCA Board Meetings of October 18th and November 9th and Personnel Committee Meeting of November 5th 2021. Mr. Gary Solomon seconded the motion. A roll call vote was completed. All were in favor. Motion carried.

PUBLIC COMMENT

Mr. Boe asked for public comment. There was none.

NOCCA BOARD CHAIR

Mr. Buddy Boe reported that NOCCA Foundation's Home for the Holidays was a wonderfully successful event and was well-attended.

NOCCA ARTS AND ACADEMICS

Dr. Kit Nelson, Director of Academic Studio, and Ms. Keshia Mckey, Director of Arts, reported on current COVID precautions in response to the recent spike in COVID cases. Mitigation measures include continued masking and social distancing as well as splitting the lunch hour. Healthy snacks are halted and weekly COVID testing continues. There are a number of students and teachers who are quarantined and all teachers are remaining flexible to cover classes and/or teach virtually. Mr. Cooper thanked NOCCA Nurse, Ms. Renauda Brisco, for her hard work in keeping up with documentation, communication, and management of ill students.

FINANCE AND HUMAN RESOURCES

Ms. Lotte Delaney, NOCCA CFO, reported that the Fiscal Year 2023 Recommended Budget is in a positive light. Of the six different items requested, three were granted. One was recognized during an appeal hearing with the comment that the Plessy Signing Event, the upcoming departure of outgoing President/CEO Mr. Kyle Wedberg and the incoming tenure of Mr. Cooper as President/CEO were important moments to recognize with good will. Funding was allowed for raises, emergency stairs, and an increase in hourly employees. Due to COVID, the cost of hourly employees has increased. Of the \$1.1 million requested, \$400,000 was funded.

Ms. Delaney spoke about the slow process of attaining funds to repair damages due to Ida.

Ms. Maisha Joshua asked for approval of an update to the NOCCA Holiday Policy for employees, last updated in 2018. The approval process for requested holidays was updated and a few holidays were added. Mr. Carlos Zervigon motioned to approve the NOCCA Holiday Policy update. Mr. Wood Delahoussaye seconded the motion. A roll call vote was held. All were in favor. Motion passed.

ADMISSIONS

Mr. Hammell reported on the upcoming application deadline of January 21, 2022 and the related communications. A continuing relationship with the Orleans Parish School Government Access Channel 8 allows for information sharing of NOCCA events including application deadline reminders. The Channel 4 morning show Good Day Louisiana spotlighted NOCCA with a Culinary piece and interview of Ms. McKey. With the support of NOCCA Foundation, NOCCA was able to purchase electronic mobile billboards to announce the upcoming application deadline.

The 11th/12th Grade Academic Studio On-Boarding applications have been released.

NOCCA FOUNDATION

Ms. Sally Perry, NOCCA Foundation Executive Director, expressed excitement regarding the upcoming partnership with Mr. Cooper, Ms. McKey, and Dr. Nelson. Ms. Perry reported that the Home for the Holidays was indeed a great success, exceeding the net goal by \$15,000 and resulting in the best-ever earning of \$50,000 for the Student Success Program and Visual Arts Scholarship. The Art and Soul Gala planning was going well with a possibility of a date change to May 14 to allow for recovery time from the recent COVID surge. Orders for King Cakes were at a whopping 859.

NOCCA PRESIDENT/CEO REPORT

Mr. Cooper thanked the Board for the opportunity to serve the organization. His approach to acting, applicable to this new challenge as well, is focused in the belief that "it is never about me, it's about the other person and the story" and grounded in the view of the whole. Mr. Cooper acknowledged his team for the hours spent in transition meetings and asked them to work as if this was his first day on campus with a strong curiosity to learn the nuances of each of their roles. He closed with a request to meet individually with the Board Members to share ideas and to become better acquainted.

REMARKS/OTHER BUSINESS

Mr. Boe asked for any closing remarks/other business. There were none.

ADJOURN

Mr. Solomon made a motion to adjourn. Mr. Delahoussaye seconded the motion. A roll call vote was held. All were in favor. Meeting adjourned at 6 p.m.

Board of Directors Meeting
January 11, 2022
Minutes
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Submitted by:

Reviewed by:

Attest:

Leigh Traylor
Recording Secretary

Silas Cooper
Secretary to the Board

Buddy Boe
President of the Board

Date Approved: _____

Credit Recovery in Academic Studio

A credit recovery course is one that offers the opportunity to redo **the equivalent** coursework for which a student has not met the requirements or shown proficiency (earned an "F") through alternative means. **The failing grade will remain on the student's transcript and the credit recovery grade will be added when the credit recovery course(s) is(are) completed.**

For 9th through 11th grade students, credit recovery will take place during the summer with material approved by the teacher of record and the Director of Academic Studio. **Summer Credit Recovery takes place on the NOCCA campus and is directed toward the student's specific requirements.** Three courses, Physical Education, Health and French may be taken online for credit recovery, but the course(s) must be approved by the Director of Academic Studio. A student cannot exceed **3** failed credits in a school year. If a student receives an "F" or no credit for more than 3 credits, they will not be invited to return to Academic Studio. If students fail one or more credits in the first semester, they will automatically be placed on an enrollment growth plan, which means that parents/legal guardians should begin seeking alternative school options. If the student has a successful second semester and regains credit during the summer, the enrollment Growth Plan will be retired, and a new Growth Plan will be put in place for the following year **to ensure success in their academic work.**

~~Summer Credit Recovery takes place on the NOCCA campus and is directed toward the student's specific requirements. The highest grade a student may receive during Summer Credit Recovery is a "D" and the student's report card will reflect that the grade was received in a Credit Recovery course.~~

For 12th Grade Students who fail courses in the first semester, there are two options for credit recovery. The first is to be excused **withheld** from spring arts courses until credit recovery is completed. Their Art Chair must agree to this arrangement. If credit recovery for the course needed for graduation is successful and the remaining course work is **also** successfully completed, the student will be eligible to graduate and take part in graduation **activities**. The second option is for the student to complete credit recovery **in during the NOCCA's summer credit recovery program or in the case of French, Health or PE, in other approved summer courses.** The student will not be eligible to participate in ~~the May~~ graduation **activities** and, if successful in completing all of the graduation requirements in the summer, would receive a diploma with a summer graduation date.

For all students who must complete credit recovery the following applies: Any student who fails the credit recovery course will not be invited back to NOCCA's Academic Studio program and may not be eligible to return to their arts classes at NOCCA. If there is a LEAP or other State Exam required for course completion, as per Bulletin 741 "The end-of-course exam weight in a student's final grade determined by the LEA shall be the same for a traditional course and a credit recovery course. Students who have previously passed the end-of-course exam, but have failed the course, may choose to retain their previous end-of-course exam score in lieu of participating in an additional administration of the exam".



BUDGET

UPDATE



MARCH 2022

prepared by Lotte Delaney, CFO

FY2021-2022 BUDGET VS. ACTUAL EXPENDITURES

SUMMARY

NEW ORLEANS CENTER FOR CREATIVE ARTS
as of February 28, 2022

	<u>Allocated Budget</u>	<u>YTD Actual</u>	<u>Remaining Budget</u>	<u>Percent Expended</u>
Personal Services	\$6,621,703	\$4,605,969	\$2,015,734	70%
Operating Expenses	\$1,410,477	\$961,414	\$449,063	68%
Professional Services	\$108,965	\$66,505	\$42,460	61%
Other Charges	\$650,840	\$415,629	\$235,211	64%
Acquisitions & Major Repairs	\$19,705	\$19,704	\$1	100%
Total Expenses	\$8,811,690	\$6,089,220	\$2,742,470	69%
Less EEF Appropriations	\$79,221	\$0	\$79,221	
Remaining Balance	\$8,732,469	\$6,089,220	\$2,663,249	70%



Positions
Salaries Regular

\$6.07M

TOTAL EXPENSES AS OF
FEBRUARY 28, 2022

\$2.66M

BUDGET REMAINING AS
OF BEFRUARY 28, 2022

70%

PERCENT OF BALANCE
EXPENDED AS OF FEB 28

Allocated Budget is the amount in the budget for this fiscal year as approved by the state.

YTD Actual is the amount that we have spent in each category as of the date of this report.

Remaining Budget is the amount available to spend as of the date of this report.

Percent Expended is the percent of the Allocated Budget that has been spent as of the date of this report.

The **EEF Appropriation** is separated out from the total allocated budget because we are not required to spend these funds in the year they are allocated. These are the only funds that roll over from year to year and can be spent at any point in time.

On February 28, 2022 we were 67% of the way through the fiscal year, which runs from July 1, 2021 - June 30, 2022.



The NOCCA Foundation Report: March 10, 2022

The partnership between NOCCA and the NOCCA Foundation continues to strengthen in both communication and collaboration. Sally Perry and Silas Cooper meet bi-weekly and have established regular monthly staff leadership team meetings between NOCCA's Administrative Leadership Team and the Foundation senior staff.

A search committee consisting of 3 Foundation staff and 3 NOCCA faculty/staff is spearheading the search for our next Director of Alumni Affairs.

Student Success Program

2021-22 Summary

We have made 241 Term Time School year awards to 195 students totaling to approximately \$131,010 to date. This includes funding just over \$7,200 in Rouses cards for emergency food support to students and their families. The Chicago Unified Auditions trip was canceled by NOCCA's administration due to COVID concerns. Meanwhile, 11 students have applied to the new initiative providing assistance with college and audition application fees. We continue to fund broadband support for 50 students. We are currently accepting applications for the Summer Study Program for summer study at colleges and conservatories across the country.

Development Report

We expect delivery of the Feasibility Study for the Campaign for NOCCA's 50th Anniversary within the week. Thirty-four individuals took part in the interview process. We received a grant from Disney (\$50,000) which is dedicated to the Mental Health Clinician Initiative, Artists-in-Residence and other needs for NOCCA. We have also been invited to complete stage two of an application to fund DEI training for NOCCA staff and administration to participate in Beloved Community's Equity in Schools 2022 Cohort.

Public Programming

Demand for rental space remains strong. Our staff give multiple tours every week and will host events nearly every weekend through the end of May. We will have some downtime in the summer, with heavy bookings returning from October until December, when king cake season begins anew. We have already begun to book spring and fall 2023.



The Foundation will begin offering public concerts this fall. Our partners at NOBA are eager to partner with us in presenting Ronald K. Brown Dance Company, which has been hosted two other times in the 15 years and has played to sold-out houses in Lupin Hall. Mark Cortale, our partner for the Broadway @ NOCCA series, has asked for three or four dates for Broadway performances in the fall and winter. Concert possibilities involving jazz and film are also on the table.

Creative Class, our series of arts classes for adults, is in a bit of a holding pattern, but we hope to offer at least a few workshops this summer—both on our own and in partnership with the New Orleans Writers Workshop.

We sold 3,666 king cakes this season, generating \$105,895.80 in sales and surpassing our goal of \$100,000. Our partnership with King Cake Hub accounted for 54% of all sales (if you know Jennifer Samuels, thank her for her support!), while retail sales made up 33%. The remaining cakes were purchased by other wholesale partners. Shipping was a new offering this year and accounted for about one-third of all retail sales.

ART&SOUL Gala - May 14, 2022

Save the date! The NOCCA Foundation's annual ART&SOUL Gala is coming up on Saturday, May 14, 2022. The event kicks off at NOCCA's Chevron Forum at 6PM with the Patron Party, featuring a performance by NOCCA jazz students and the Crescent City Connection. ART&SOUL continues with the gala at 7:30PM featuring performances by NOCCA alumna Doreen's Jazz New Orleans, and the NOCCA Alumni All-Stars led by alum and faculty member Gregory Agid. The night also features an amazing auction, and food prepared by NOCCA Culinary Alumni and some of the city's best restaurants.

We are excited to announce a partnership with Lamarque Lincoln to have a 2022 Lincoln Corsair as our raffle item! We are selling only 1,000 tickets at \$100 each. Promotion for the raffle will begin as soon as our Charitable Gaming License is approved and issued.

Both raffle tickets and tickets to the gala can be purchased at artandsoulnocca.com. The auction preview is up and running. Make sure to register at artandsoulnocca.com to receive a text notification when the auction goes live!